

Senior Accountant

About the Role:

We're looking for a skilled Senior Accountant to join our team! If you have extensive experience in accounting, a passion for quality improvement and are looking for an opportunity to apply your skills in a supportive and collaborative environment, we want to hear from you! You will be responsible for accounting, data analysis, financial reporting and identifying discrepancies. You will work closely with the CFRO and leadership team, ensuring the accuracy and timeliness of day-to-day accounting functions and the integrity of financial statements and reporting while providing key financial insights to support strategic and operational decision-making.

Why Join Us?

- Lead & own financial excellence – Take full ownership of financial statements and drive accuracy, efficiency and insights in a dynamic organization
- Rewarding environment – We value critical thinkers who challenge the status quo and take initiative to improve processes and financial reporting systems
- Collaborative & supportive culture – Work in a team that values accuracy, problem-solving and innovation, while fostering a culture of learning and teamwork

This role is for you if:

You are an accounting professional who understands and takes ownership of financial statements, ensuring their accuracy and integrity. You have a strong accounting and finance background, a passion for problem solving and the ability to dive into financial data to spot errors and trends that may otherwise go unnoticed.

Key Responsibilities:

- Financial Statement Ownership & Data Analysis
 - Oversee and own the integrity of financial statements
 - Analyze data to identify trends, risks and opportunities
 - Investigate discrepancies and work with stakeholders to correct issues before financial reporting deadlines
 - Ensure compliance with IFRS, regulatory requirements, and Northern Birch financial policies and procedures
 - Work with auditors to support financial reviews and year-end results
- Accounting & Reconciliation:
 - Oversee journal entries, accruals, and general ledger reconciliations
 - Prepare standard monthly accounting entries (investment accounting, pre-pays, deferred loan income, fixed assets, etc.)
 - Maintain accuracy in multi-currency reconciliations (CAD, USD, EUR)
 - Implement and refine financial controls
- Financial operations:
 - Perform clearing-related tasks
 - Export and review daily ATM/POS and bill payment reports, using existing balancing spreadsheets to confirm report balances in banking systems. Post associated daily journal entries.
 - Act as a back-up for accounts payable including staff reimbursements, payroll, invoice collection, preparing invoices for approval, issuing vendor cheques, and reconciling and filing receipts for the NBCU Mastercard. Verify the accuracy of invoices and other accounting documents or records.
 - Monitor the foreign exchange exposure on a weekly basis and perform foreign exchange transactions if needed to ensure policy compliance. Complete foreign exchange trades in Central 1 if required to ensure that limits are not exceeded.
 - Complete annual and ad hoc updates with third parties for licensing, corporate contracts, contact changes and follow ups as required (e.g. LEI)

Required skills & Experience

- 3+ years of experience in accounting or financial control
- CPA designation or accounting degree is preferred
- Advanced Excel skills
- Experience working with financial systems and large financial datasets
- Exceptional attention to detail with the ability to spot errors and inconsistencies
- Problem-solving mindset with the ability to work independently
- Excellent verbal and written communication skills
- Experience in the credit union sector and with Prologue are considered assets

This position offers the opportunity to grow and take on additional responsibilities based on your ability and career goals. We offer competitive compensation and benefits, on the job training, and a non-competitive, friendly work environment.

How to Apply?

Submit your résumé and cover letter to careers@northernbirchcu.com.

The successful candidate must complete a full background check, be bondable and be permitted to work in Canada.

NBCU is committed to meeting the needs of all individuals in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require accommodations during the recruitment and selection process, please notify us and we will work with you to meet your needs.

We thank all candidates; however, only those selected for an interview will be contacted.